

BOARD FOR CONTRACTORS COMMITTEE MEETING **DRAFT MINUTES**

The Board for Contractors Committee (The Committee) met on Monday, December 7, 2009, at the Department of Professional and Occupational Regulation (DPOR), 9960 Mayland Drive, Richmond, Virginia. The following Committee members were present:

Michael D. Redifer, Chairman
Robert Kirby
Jack Miller
William Rusher

The following DPOR staff attended the meeting:

Jay W. DeBoer, Director
Adrienne Mayo, Regulatory Boards Administrator
Jill Richardson, Licensing & Education Administrator
Karen Bullock, Administrative Assistant

Chairman Michael Redifer called the meeting to order at 2:03 p.m.

Call To Order

The Meeting Agenda was approved unanimously. Motion made by **Mr. Kirby**, seconded by **Mr. Rusher**.

**Approval of
Agenda**

The Minutes from the August 3, 2009, Committee meeting were adopted as drafted by unanimous vote. Motion made by **Mr. Kirby**, seconded by **Mr. Rusher**.

**Minutes
Adopted**

There was no public comment.

Public Comment

The items requiring Board action are marked with an asterisk (*).

**Education Provider
Applicants:**

*Applications for proposed education providers and courses were reviewed and the Committee recommendations are as follows:

After discussion and a motion by **Mr. Rusher**, seconded by **Mr. Kirby**, the Committee unanimously recommended that the Board approve Kenney Clamp LLC (Wayne Robinson) Continuing Vocational (Classroom) Electrical course.

**Kenny Clamp LLC
(Wayne Robinson)**

After discussion and a motion by **Mr. Miller** seconded by **Mr. Rusher**, the Committee unanimously recommended that the Board approve Merck and Co., Inc. Continuing (Classroom) HVAC course.

Merck and Co., Inc.

After discussion and a motion by **Mr. Miller**, seconded by **Mr. Rusher**, the Committee unanimously recommended that the Board approve Drilling Consultants International Continuing Vocational (Classroom) Water Well course.

**Drilling Consultants
International**

Dan Glover on behalf of UA Mechanical Trades School-Local 602 attended the meeting and addressed the Committee.

**UA Mechanical Trades
School-Local 602**

After discussion and a motion by **Mr. Kirby**, seconded by **Mr. Miller**, the Committee unanimously recommended that the Board approve UA Mechanical Trades School-Local 602 Continuing (Classroom) HVAC course.

After discussion and a motion by **Mr. Miller**, seconded by **Mr. Rusher**, the Committee unanimously recommended that the Board approve Contractors Institute Vocational (Online) Plumbing course.

Contractors Institute

Wade Hill on behalf of WADE IN CROSS CONNECTION attended the meeting and addressed the Committee.

WADE IN CROSS CONNECTION

After discussion, and a motion by **Mr. Miller** seconded by **Mr. Kirby**, the Committee unanimously recommended that the Board approve national WADE IN CROSS CONNECTION Vocational (Classroom) Backflow course.

After discussion and a motion by **Mr. Kirby**, seconded by **Mr. Miller**, the Committee unanimously recommended that the Board approve @Home Prep Continuing Pre-License Contractor Remedial - Basic (Online) Plumbing, HVAC, Electrical Gas Fitter course.

@Home Prep

After discussion and a motion by **Mr. Miller**, seconded by **Mr. Rusher**, the Committee unanimously recommended that the Board approve VA Water Well Association Continuing Vocational (Classroom) Water Well course.

VA Water Well Association

After discussion and a motion by **Mr. Kirby**, seconded by **Mr. Miller** the Committee unanimously recommended that the Board approves Millennium Institute of Construction Vocational (Classroom) Plumbing and HVAC course.

Millennium Institute of Construction

After discussion and a motion by **Mr. Kirby**, seconded by **Mr. Rusher** the Committee unanimously recommended that the Board approves National Association of Power Engineers Education Foundation Vocational (Classroom) HVAC and Electrical course.

National Association of Power Engineers Education Foundation

There was no old business.

Old Business

The following new business was discuss:

New Business

a.) Continuing Education Course Content Requirements*

Upon a motion from **Mr. Redifer**, seconded by **Mr. Kirby**, the Committee unanimously recommended the Board beginning in 2010, relax its current policy that continuing education must be a comprehensive code update. Further, the Committee recommends that they be allowed by the Board to determine whether

or not proposed course content meets regulatory requirements.

b.) Continuing Education Course and Reinstatement*

Upon a motion from **Mr. Kirby**, seconded by **Mr. Rusher**, the Committee unanimously recommended the Board approve that beginning with January 31, 2010, expirations; regulants will only be given a 30 day grace period to complete continuing education. If continuing education is received after this 30 day grace period, the previously waived reinstatement fee of \$90 will be charged. This is in line with the 30 day grace period to pay the renewal fee.

c.) Extensions and Tradesman Examination Approvals*

Board staff addressed the Committee concerning requests received from applicants for extensions for examination approval beyond one year. Upon a motion from **Mr. Redifer**, seconded by **Mr. Kirby**, the Committee unanimously recommended the Board adopt a policy not to grant extensions beyond the one year examination approval date.

d.) Experience Requirement – Backflow Prevention Device Workers*

Board staff asked the Committee for guidance concerning inquiries from applicants desiring to use landscape irrigation to constitute experience with water distribution and water purveyor systems to meet the experience requirement for Backflow Prevention Device Worker certification. Following discussion and upon a motion from **Mr. Kirby**, seconded by **Mr. Rusher**, the Committee unanimously concluded that landscape irrigation uses a non potable water supply which is not regulated by the USBC and therefore, cannot be used as experience with water distribution and water purveyor systems to meet the experience requirement for Backflow Prevention Device Worker certification.

e.) Criminal History and Financial History – Application Matrix Review*

The Committee reviewed the Criminal History and Financial History Application Review Matrixes. Following discussion and upon a motion from **Mr. Miller**, seconded by **Mr. Rusher**, the Committee unanimously recommended that the Board approve both matrixes as amended in the attached document.

f.) Regulatory Update*

Board staff briefed the Committee on the status of regulatory review for the proposed Contractor and Individual License and Certification Regulations and presented the public comments received. The Committee reviewed the public comments received on the proposed Contractor Regulations. After review and discussion and a motion from **Mr. Kirby**, seconded by **Mr. Rusher**, the Committee unanimously recommended the Board amend the proposed regulation

by not changing the net worth requirement but to leave open to address at a later date.

g.) Program Updates

Justin Garofalo, Regulatory Board Administrator, updated the Committee on program updates concerning individual certification and licensing requirements for lead, mold, and sewage systems. The Committee took no action.

Chairman Redifer entertained a motion to adjourn from **Mr. Kirby**, seconded by **Mr. Miller** and approved unanimously by the Committee. The meeting adjourned at 4:20 p.m. **Adjourn**

Michael Redifer, Chairman

Date